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DIRECTORATE OF AUDIT
GOVERNMENT OF N.C.T. OF DELHI
4TH LEVEL, C-WING, DELHI SECTT,
I.P. ESTATE, NEW DELHI-110002

Subject: - Audit Report Of Commanding Officer- 2, Delhi Battalion Artillery NCC, Safdarjung Enclave, New Delhi for the period 2017-18 to 2019-2020.

INTRODUCTION:

The I.A.R. on the accounts of Commanding Officer- 2, Delhi Battalion Artillery NCC, Safdarjung Enclave, New Delhi for the period 2017—2018 to 2019-2020, was conducted by field Audit Party No. 15 comprising of Mrs. Rajalakshmi Francis, Sr. AO/IAO, Sh. Harsh Wardhan Dev, A. O. and Ms. Sireesh Kusum, AAO. The audit was conducted during 8 working days w.e.f. 24/3/2021 to 1/4/2021. The D. A. G C. R. has been conducted the audit till 2020.

AIMS & OBJECTIVS

2 Delhi Arty Bty NCC has Twenty five Schools, One College & Two University under Command to impart NCC Training as per syllabus there are One thousand six hundred Junior division cadets and Two hundred fifty four Senior Division Cadets and one hundred sixty Senior Division cadets (FSFS Vacancy).

Aim

- (a) To develop qualities of Development of Character, Comradeship, Discipline, Secular Outlook, Spirit of Adventure, Sportsmanship, Ideals of selfless service among the youth of the country.
- (b) To create a human resource of Organized, Trained and Motivated youth, to provide leadership in all walks of life and always be available for the service of the nation.
- (c) To provide a suitable environment to motivate the youth to take up a career in the Armed Forces.

Objectives.

The activities of the NCC are conducted with the following training objectives:-

- (a) To train volunteer youth to become confident, committed and competent leaders in all walks of life.
 - (b) To enhance the awareness level of cadets for being responsible citizens of the country.
 - (c) Provide opportunities and encourage cadets to enhance their knowledge / awareness levels on life / soft/ communication skills, character building / personality development.
 - (d) Conduct activities to provide value based contributions towards society in terms of social and community development.
 - (e) Undertake adventure activities for development of leadership qualities and risk taking abilities.
 - (f) Provide a platform to launch – good will ambassadorship cadets to project the image of the country overseas.
 - (g) Provide an environment to motivate cadets to join the armed forces as a career.
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HEAD OF OFFICE & DDO

S. No.	Name of the Officer	Designation	Period	
			From	To
01	A S Gautam	Lt Col	Apr 2017	Dec 2017
02	R N Singh	Col	Dec 2017	Sep 2020
03	Dushyant Bali (Officiating HOO & DDO)	Col	Oct 2020	Nov 2020
04	B S Taragi (Officiating HOO & DDO)	Lt Col	Dec 2020	Till Date

CASHIER

S. No.	Name of the Officer	Designation	Period	
			From	To
01	G S Bist	Sr. Assistant	Apr 2017	Aug 2018
2	Vijay Kumar	Jr. Assistant	Sep 2018	Sep 2019
3	Jaipal Singh	Sr. Assistant	Oct 2019	Till Date

BUDGET ALLOCATION AND EXPENDITURE

Financial Year	Budget(Plan)	Expenditure(Plan)	(Amount in Rs.)	
			Budget (N. Plan)	Expenditure (N. Plan)
2017-18	36,12,617/-	44,94,143 DCRG-Gratuity (11,36,302)		
2018-19	3858333/-	34,66,133/-		
2019-20	26,84,718/-	25,01,692/-	-	-

VACANCY

Post	Sanctioned	Filled	Vacant
Group A	0	0	0
Group B	0	0	0
Group C	11	03	08
Total	11	03	08

Statutory Audit:-

The statutory audit of Commanding Officer- 2, Delhi Battalion Artillery NCC, Safdarjung Enclave, New Delhi by AGCR till 2020.

Maintenance of Records:-

The maintenance of records of Commanding Officer- 2, Delhi Battalion Artillery NCC, Safdarjung Enclave, New Delhi for the period 2017-2020 was found satisfactory subject to observations made in current audit report and in test audit note.

Old Audit Report

There are no old audit para's outstanding

S.No	Year	Total Para's	Para Settled	Para no. of Settled Para's	Outstanding Para's with para No.
1	2007-2010	5	0	0	1 to 5
2	2010 - 2017	4	1 (Partially)	2 (Partially)	2,5,6,7

(B) Details of Old Recovery : NIL/-

S. No.	Year	Total old O/S Recovery	Amount Recovered	Balance Recovery against Paras (Amount in Rs. Parawise)
1	2009-14	14139	0	14139
2	2010-17	2808	930	1878

Part I

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AUDIT REPORT
Office of the Commanding Officer, NCC 2 Delhi Arty
Bty, Safdarjung Enclave, New Delhi

PART - II (B) : CURRENT AUDIT OBSERVATIONS

(The current audit period was for the period 2008-10)

Para-1 Contingency

Para-1

(Audit period 2007-09 - Reference audit memo no.06 dated 12.07.10 and audit-memo no.6A dated 14.07.10)

During test-check of purchase records, following irregularities were noticed :-

1. Irregularities in purchases made - In most of the cases, it was noticed that :-

- (a) No concurrence of formation of purchase-committee - Signature of some officials were found affixed on different codal formalities documents as purchase-committee members, but orders/approval of the competent authority (i.e. HoD) were not available on regarding constitution of such members as Purchase Committee.
- (b) Improper purchase-committee member - Furthermore, the members of the so-called purchase-committee were found to be comprised of one Presiding Officer (the Commanding Officer) and two members (one Subedar-Major and one Subedar). Incidentally, all the said members are from the same unit only. Secondly, Member-1 is officially subordinate to Presiding Officer & Member-2 is officially subordinate to Member-1 and in especially in defence-services rank-hierarchy is strictly maintained forbidding any low-ranker to raise/express anything against his superiors. Since all the three members were not of equal/independent status constitution of such Purchase Committee is construed as invalid and considered to be just for name-sake, which is highly irregular.
- (c) No bidding text - Self-contained bidding document inviting quotations from the prospective bidders (as per Rule 137 and Rule 160 of GFR 2005) spelling-out the essential information of various purchases made (make, specifications, etc) not available on records.
- (d) No sealed covers - The sealed covers in which quotations was stated to have been obtained from the prospective bidders in response to various purchased made were not available anywhere on records.
- (e) No Bid security - Details of the bid security obtained from bidders in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the commercial banks (as per Rule 157 of GFR 2005) in safeguard against a bidder's withdrawing or altering its bid during the bid validity period not available on records for any purchase made.
- (f) No penalty - Penalty clause not mentioned anywhere in the documents.
- (g) No web publicity - As per Rule 150(ii) of GFR 2005, an organization having its own web site should also publish all its advertised tender enquiries on the web site, but no such action is taken in any case of purchase made.
- (h) Rates of one agency was lowest for all items - It was noticed in almost all the comparative statement and tender documents of various purchases that the rates of one agency was lowest for all items, which is near impossible in transparent, competitive and fair process.
- (i) Purchases made from the firms who are actually not into the business of that product - It was noticed that in almost all cases purchases have been made from the firm who are actually not into the trade of requisite product; but since they had recorded a generic term on their letter head as: "Government order suppliers to Government departments" purchases have been made from such firms.

best value for State-exchequer's money and
is irregular and needs to be got
approving the stipulated purchase

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2. Bill no.110 dated 28.03.08 for Rs.205200/- - An amount of Rs.205200/- was paid to M/s Tarun Furnishers & Interior Decorators against their invoice no.3/146 dated 28.03.08, on account of purchase 12 items of State Property against condemnation. In this connection, it is observed that :-

- (a) Sintex-tank (500 ltrs) purchased at higher rates - Two Sintex tanks with capacity of 500 ltrs were purchased for Rs.12400/- @ Rs.6200/- each, which is on a very higher side. Moreover, the cost of Sintex Tank (500 ltrs) have never touch Rs.6200/- and even today, i.e.09.08.10, Sintex-tank (500 ltrs) is available in local market @ Rs.5/- per litre (approx), i.e., Rs.2500/-. Furthermore, the unit, itself, had purchased Sintex tank (500 ltrs) for Rs.3000/- vide their Bill no.C-140 dated 29.12.09 for Rs.175993/-. Hence, the unit had made purchases at higher rates resulting in loss of approximately Rs.6400/- to State-exchequer (12400-6000=6400), which needs to be got regularized from the competent authority (i.e., HoD), separately.
- (b) Generator-set worth Rs.115700/- purchased from non-authorized dealer - Included in the aforesaid purchase, was a 5KVA Generator Set of Kirloskar, make worth Rs.115700/- and the dealer in question M/s Tarun Furnishers & Interior Decorators was not an authorized dealer of Kirloskar products, who cannot vouch for manufacturer's guarantee, warranty, after-sales, spare-parts, etc. Reasons for not purchasing such costly items from the authorized dealer need to be explained.
- (c) Other costly items purchased - Apart from the above, rate of other items purchased were (a) Spring Balance @ Rs.2500/- each ; (b) Steel Bench @ Rs.4200/- each ; (c) Fire-fighting wooden stand @ Rs.6500/- each ; (d) Office table 4'x2' @ Rs.3500/- each ; and (e) Iron chair @ Rs.4800/- each. Apparently, the aforesaid rates/purchases are on higher side, which needs to be got regularized from the competent authority (i.e., HoD), separately.
- (d) Other irregularities - It was also noted in the aforesaid particular case that :-
- (i) No concurrence of formation of purchase-committee
 - (ii) Subordinates used as purchase-committee members
 - (iii) Self-contained bidding document inviting quotations not available on records.
 - (iv) Sealed-covers of quotation were not found on records.
 - (v) No bid security taken.
 - (vi) Make of many items required were not mentioned whether branded or local.
 - (vii) No noting portion maintained in the file.

3. Bill no.140 dated 29.12.09 for Rs.175993/- - An amount of Rs.175993/- was paid to M/s Laxmi Narayan Sukh Ram against their invoice no.5/232 to 5/235 dated NIL on account of purchase of 53 items of State Property against condemnation. (NCC-HQ, Kashmere Gate fund-sanction no.F.8(21)/NCC/NP/Accts/2009-10/3571 dated 14.12.09). In this connection, it is observed that :-

- (a) Canteen items purchased from local market - Items which are readily available at CSD rates in defence canteen at much less price than has been purchased from the said dealer. For example - (a) Heat convector for Rs.4200/- ; (b) Bulb for Rs.1016/- (56+160+800) ; (c) Dinner set for Rs.4800/- ; (d) Gas chulha for Rs.7000/- ; (e) Heater 1000 W for Rs.1500/- ; (f) Water glass-Borosil for Rs.420/- ; (e) etc. Reasons for not purchasing the said items from the CSD canteens needs to be elucidated.
- (b) Other costly items purchased - Apart from the above, rate of other items purchased were (a) Mega phone @ Rs.4000/- each ; (b) Steel Bench @ Rs.5800/- each ; (c) Office table @ Rs.5000/- each ; (d) Milk can @ Rs.2500/- each ; (e) Changeover switch @ Rs.2800/- ; (f) Lancer set @ Rs.6500/- ; (g) Board @ Rs.2200/- ; (h) Poly tarpal @ Rs.4500/- ; and (i) Money bag @ Rs.2800/-. Apparently, the aforesaid rates/purchases are on higher side, which needs to be got regularized from the competent authority (i.e., HoD).
- (c) No stock entries - Stock entries of the aforesaid items not made with recording of the mandatory certificates. In the absence of which stock entries in the stock-registers could not be verified. Elucidate reasons.
- (d) Non-registered firms engaged for business - None of the firms, whose bids have been entertained, were registered with the DT&TD of GNCTD firms, namely, (a) M/s Laxmi Narayan Sukh Ram (successful bidder) ; (b) M/s Education Traders ; (c) M/s Ved. Prakash Gupta ; (d) M/s Indian Army Musketry ; and (e) M/s Garg Enterprises, which is irregular (as it leads to loss of Government revenue on account of VAT, Service-Tax, etc).
- (e) Other irregularities - It was also noted in the aforesaid particular case that :-
- (i) No concurrence of formation of purchase-committee
 - (ii) Subordinates used as purchase-committee members
 - (iii) Self-contained bidding document inviting quotations not available on records.
 - (iv) Sealed-covers of quotation were not found on records.
 - (v) No bid security taken.
 - (vi) Make of many items required were not mentioned whether branded or local.
 - (vii) No noting portion maintained in the file.

Hence, purchases made are irregular and needs to be regularized from the Head of Department being the competent authority, under intimation to audit.

Para-2

Para - 2 : Excess payment of Rs.12139/- on photocopier

(Audit period-2007-09 - Reference audit memo no.12 dated 16.07.10)

Bogus billing - Bill no. CB-174 dated 18.03.10 for Rs.12139 - An amount of Rs.12139/- was paid to M/s. Web Infocom Services (P) Ltd. against their invoice no. Web/F3/09-10/4878 dated 18/03/10 on account of AMC of Xerox photocopier. Whereas as following irregularities were noticed in the said expenditure incurred :-

1. **Exact expenditure conceptualized without actual incurrence of expenditure** - The said agency had submitted their bill, stating, the previous meter reading of 10 (as on 10.03.10) and current reading of 26234 (as on 16.03.10) - i.e., 26224 copies @ Rs.0.43 paise = Rs.11276.32 + Vat-Rs.281.91 + Service-Tax-Rs.580.73 = Total-Rs.12139/- (photocopy enclosed as Annexure-1/Para-2)

Whereas, it was noticed that the fund proposal of the exact amount of Rs.12139/- was initiated vide letter no.2Bty/FFP/2009-10/595 dated 27.11.09. Followed by the administrative and financial sanction of the DDG(NCC), NCC Department, Chabi Ganj, Kashmere Gate, Delhi vide their office letter no.F.16(39)/NP/NCC/Accts/2009-10/4462 dated 18.02.10., again for the exact amount of Rs.12139/-.

It could be noted from the above the event of expenditure (actual meter reading period) occurred at a later date, i.e., 10.03.10 to 16.03.10; but the fund proposal of the unit stated the precise meter reading and amount was conceptualized by the department on 27.11.09, itself, i.e. almost three months prior to the occurrence of the actual event, which is beyond comprehension.

2. **Unjustified billing** - Furthermore, meter reading, as stated by agency in their bill is :-

Previous Reading	:	10	(10.03.10)
Current Reading	:	26234	(16.03.10)
Difference (Current-previous)	:	26224	

It was AMC

Executing photocopy of 26224-pages within six (6) days in this minor-unit 2 Bty-NCC is not possible; it is apparently fake-billing.

3. **Three different nature stated for incurring one expenditure** - It was noticed :-
 - (a) As per Unit's - fund proposal - Expenditure of Rs.12139/- p.a. calculated @ Rs.2000 copies per month.
 - (b) As per NCC-HQ - administrative and financial sanction - Expenditure of Rs.12139/- incurred on account of AMC of Xerox copier machine.
 - (c) As per the agency/firm - actual invoice - There is no mention of AMC in the agency billing; instead photocopying charges of 26224 pages @ Rs.0.43 paise claimed.
4. **Other related irregularities in the aforesaid case (sequential-wise) are as under :-**
 - (a) No concurrence of formation of purchase-committee
 - (b) Subordinates used as purchase-committee members
 - (c) Self-contained bidding document inviting quotations not available on records.
 - (d) Sealed covers of quotation not found.
 - (e) No noting portion maintained in the file regarding any proceeding of the matter.
 - (f) No signature of purchase-committee on the quotations-documents.
 - (g) Period of contract/AMC, i.e., the effective dates have not mentioned
 - (h) The Photocopier Register including its Fault-Register for watch of delay in response/repair on the part of the firm is not maintained by the unit.

Under the circumstances, the expenditure incurred is irregular and needs to be regularized from the Head of Department being the competent authority, under intimation to audit.

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Para-3

Para - 3 : Cash Book

(Audit period-2007-09 - Reference audit memo no.08 dated 12.07.10)

While scrutinizing the Cash Book (GAR-3) of the unit, it was noticed that, the unit is operating a distinctive/separate column wherein all bank-transactions including their current account transaction have been recorded. By operating a two column of cash-book and bank-book simultaneously, the Government cash-book is effectively being maintained like commercial cash-book, which is in gross violation of Rule 13 stipulated in the CGA(R&P) Rules 1983.

The unit was asked to furnish the following information:-

(a) Purpose of operating a current Account.

(b) Copy of the approval of the Finance Department for opening the Current A/c.

But no replies/documents in the matter were furnished by the unit. Hence, department may get the current account regularized from the Finance Department, GNCTD.

Para-4

Para - 4 : Condemnation of State Property amounting to

Rs.4149 5/- (Audit period-2007-09 - Reference audit memo no.09 dated 14.07.10)

On going through the condemnation file, it has been observed that the unit has disposed 43 items through auction and has recovered Rs.4160/- (i.e. 10% of the Book-value of the condemned items, i.e. Rs. 41495/-).

In this connection audit has observed the following :-

1. The unit has condemned items which included large-size utensils made of aluminum, brass, steel, and Iron. But these items were auctioned @ 10% of the book-value, which is much less than the prevailing market rate, which appears to be on extremely lower-side.
2. As per rule 199 of GFR, tenders should be advertised for disposal of goods through auction for transparency, competitiveness and fairness, but scrutiny of the file reveals that only one bidder was called, which is gross violation of rules.
3. If it had been followed, the unit would have fetched more scrap-sale value/revenue.
4. Hence, in future, condemnation/auction may be done after proper evaluation of prevailing (scrap) rates.

Para-5

Para - 5 : Log-book of Generator set

(Audit period-2007-09 - Reference audit memo no.10 dated 15.07.10)

During the test check of contingent vouchers, it has been found that unit has purchased generator set worth Rs.115200/- + VAT vide Bill No. CB-110 dated 28.03.08 for Rs.205200/-.

The unit was asked to provide the following records pertaining to the Generator Set :-

1. Log Book
2. Diesel Consumption Register
3. History Sheet of Generator-set
4. Total expenditure incurred on Diesel and maintenance of the Generator-set.

The unit was reminded many times to provide above mention record to audit but the unit failed to provide the same. Hence, no comments could be offered in the matter.

Kamal Dev
KAMAL DEV
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Part-II

Current Audit Report for the period 04/2010 to 03/2017

Para-6

Para No. 6

Memo No. 03

Dated: - 10/07/2017

Subject: Over payment of Transport Allowance amounting to Rs.7806/-.

During test check of the information provided and scrutiny of Pay Bill Register and other records, it has been observed that following employees of 2 Delhi Arty. Bty NCC remained on leave for complete calendar month but were paid Transport Allowance for these period of absence as per details given below:-

S. No	Name of the Official	Designation.	Nature of leave	Period of leave		No. of complete calender months for which T A paid	Over payment of Tpt. allowance to be recovered (Rs.)
				From	To		
1.	Sh. Karan Singh	Peon	Medical Leave	20/01/15	10/04/15	02	6816 (3408 X 2)
2.	Smt. Guddo	Sweeper	Medical Leave	30/04/12	01/06/12	01	990
						Total	Rs.7806

Amount of Rs.7806/- may be recovered from the above employees and deposited in govt. account under intimation to the Audit.

Para-2 (6)

Para No. 27

Memo No. 04
Dated: - 10/07/2017

Subject: Less Deduction of DGEHS contributions amounting to Rs. 3295/-

As per instructions issued by the Directorate of Health Services the rates of Delhi Govt. Health Scheme have been revised w.e.f. August, 2010. But scrutiny of PBRs and Salary bills revealed that the contributions of under-mentioned employees have been less deducted from their monthly Salary as per details given below:-

S. No	Name & Designation Smt.	G/Pay (Rs.)	Prescribed rate p.m. (Rs.)	Amount deducted p.m. (Rs.)	Difference p.m.(Rs.)	Period	Total No. of months	Amount recoverable (Rs.)
1	Mrs. Meenakshi Sharma, UDC	2800/- (w.e.f. 01.09.08)	125/-	50/- (for 08/10) 60/- (from 09/10 to 02/11)	75/-(08/10) 65/- (09/10 to 02/11)	8/10 to 03/14	07	465/-
2	Mr. Subhash Wadhwa, UDC	2400/-	125/-	50/- (for 08/10) 60/- (from 09/10 to 02/11)	75/-(08/10) 65/- (09/10 to 02/11)	8/10 to 02/11	07	465/-
3	Mr. Anit Kumar, HVD	2400/-	125/-	50/- (for 08/10) 60/- (from 09/10 to 02/11)	75/-(08/10) 65/- (09/10 to 02/11)	8/10 to 02/11	07	465/-
4	Mr. Ramesh Kumar, LVD	1900/-	125/-	50/- (for 08/10) 60/- (from 09/10 to 02/11)	75/-(08/10) 65/- (09/10 to 02/11)	8/10 to 02/11	07	465/-
5	Mr. Balram, LDC	1900/-	125/-	50/- (for 08/10 only) 60/- (from 09/10 to 02/11)	75/-(08/10) 65/- (09/10 to 02/11)	8/10 to 02/11	07	465/-
6	Mr. Karan Singh, Peon	2000 (w.e.f. 15.03.09)	125/-	30/- (for 08/10) 60/- (from 09/10 to 02/11)	95/-(08/10) 65/- (09/10 to 02/11)	8/10 to 02/11	07	485/-
7	Mrs. Guddo, Sweeper	1800	125/-	30/- (for 08/10) 60/- (from 09/10 to 02/11)	95/-(08/10) 65/- (09/10 to 02/11)	8/10 to 02/11	07	485/-
Grand Total								3295/-

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Amount of Rs.3295/- may be recovered from the above employees and deposited in govt. account under intimation to audit.

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Para-8
PARA No. 08

Memo No. 05
Dated: - 10/07/2017

Sub:- Less deduction of UTGEIS subscription from the Salary amounting to Rs.360/-

As per GIO (1) below Para 5.4 of Group Insurance Scheme 1980, the rate of subscription to the erstwhile Group 'D' employees placed in PB-1 with Grade Pay of Rs.1800/- and classified as Group 'C' is at Rs. 30/- per month from January 2011 onwards.

By scrutiny of Pay Bill Register and salary Bills, it is revealed that the department is making less deduction of UTGEIS subscription of the following employees:-

Settled

S. No.	Name & Designation	Grade Pay (Rs.)	Period	Subs due Rs.	Subs deducted (Rs.)	Less deduction (Rs.)	No. of months	Subscription recoverable (Rs.)
1	Mr. Karan Singh, Peon	Rs.2000/-	1/1/11 to 31/12/11	30	15	15	12	180
2	Mrs. Guddo, Sweeper	Rs.1800/-	1/1/11 to 31/12/11	30	15	15	12	180
Total Rs.								360

Recovery of Rs.360/- (Rupees Three Hundred Sixty Only) towards UTGEIS may be made from the above officials after due verification and under intimation to Audit. Other similar cases, if any, may also be taken into account for similar action.

[Signature]

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~~Para-9~~

PARA No. 04

Audit Memo No 08
Dated: 12/07/2017

Sub:- Recovery of Rs.1939/- on account of Wrong fixation of Pay.

As per FRSR. "The annual increment will be 3% of total of pay in the running pay band and corresponding grade pay rounded off to next multiple of 10. While rounding off, paise should be ignored but any amount of rupee or more should be rounded off to next multiple of 10.

During the test check of pay fixation cases in respect of 2 Delhi Arty Bty NCC, New Delhi, it has been observed that while fixing the pay of Sh. Sunil Kumar, LVD aforesaid rule is not followed and pay is fixed incorrectly as per details given below:-

Sh. Sunil Kumar, LVD- PAY BAND - 1 Rs. 5200-20200 GRADE PAY Rs. -1900/-

Period	Pay initially fixed by 2 Delhi Arty Bty NCC (Rs.)	Pay further revised by the AUDIT (Rs.)	Remarks
01/07/2006	6120+1900	6120+1900	
01/07/2007	6370+1900	6360+1900	
01/07/2008	6620+1900	6610+1900	
01/07/2009	6880+1900	6870+1900	
01/07/2010	7150+1900	7140+1900	
01/07/2011	7430+1900	7420+1900	
01/07/2012	7710+1900	7700+1900	
01/07/2013	8000+1900	7990+1900	
01/07/2014	8300+1900	8290+1900	
01/07/2015	8610+1900	8600+1900	
01/07/2016			

Amount to be recovered Rs. 1939/-

Pay of the above mentioned official may be got revised and overpayment of Rs.1939/- may be recovered after due verification of record and deposited into govt. account under intimation to audit.

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PARA 10

Memo No.09
Dated: 13/07/2017

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Sub: Discrepancies in purchasing items worth Rs. 14, 49,298/- during Republic Day Camp 2014 & PM Rally 2014.

As per Rule 146 of GFR "Purchase of Stores costing above Rs.15000/- and upto Rs.100,000/-only on each occasion may be made on recommendation of duly constituted local purchase committee consisting of three members of an appropriate level as decided by the HOD".

Further As per Rule 149 of GFR -" Purchase of goods by obtaining bids except in cases covered under Rule 145, 146 and 147(1), Ministries or Departments shall procure goods under the powers referred to in Rule 140 above by following the standard method of obtaining bids in : (i) Advertised Tender Enquiry; (ii) Limited Tender Enquiry; (iii) Single Tender Enquiry.

1. During test check of bills of RDC camp 2014 & PM Rally 2014 it has been observed that the purchase procedures as laid down in Rule 146 & 149 of GFR 2005 were not followed by the Department. while purchasing the following items:-

S.No	Bill No./Daa	Name of Dealer	Description of itmes	Amount	Rule Under GFR 2005
1	45 dt.06/05/14	M/s Ceremonial International	Shoes, socks, scalf, tie pin etc.	Rs.1,87,467/-	Rule 149
2	48 dt. 06/05/14	M/s Ceremonial International	Sports shoes and water bottle etc.	Rs.1,67,272/-	Rule 149
3	41 dt. 06/05/14	M/s Rastogi Garments	Dress(Pant & Shirt), Beret Rifle Green, hand gloves etc.	Rs.1,93,974/-	Rule 149
4	42 dt. 06/05/14	M/s Rastogi Garments	White Shirt, Blazer blue etc.	Rs.1,88,312/--	Rule 149
5	43 06/05/14	M/s Rastogi Garments	T-Shirt with NCC Logo, Track Suits and Trousers	Rs.1,57,494/-	Rule 149
6	47 dt. 06/05/14	M/s Rastogi Garments	Jersey, Blazer, Blouses etc.	Rs.1,45,293/-	Rule 149
7	21 dt. 24/04/2014	M/s Tirupati Enterprises	Curtain rods, almirahs, dustbins, emergency light, blower heater, etc.	Rs.95,945/-	Rule 146
8	23 dt. 25/04/2014	M/s Tirupati Enterprises	Soap, razor, tooth brush etc.	Rs. 49,982/-	Rule 146
9	24 dt. 25/04/2014	M/s Tirupati Enterprises	Flex boards with frame	Rs.64,798/-	Rule 146
10	30 dt.02/05/2014	M/s Tirupati Enterprises	Repairing/white washing and distempering, painting of barracks, trolley repairing etc.	Rs.85,000/-	Rule 146
11	44 dt. 06/05/14	M/s Tirupati Enterprises	Silk sarees with border	Rs.51,750/-	Rule 146
12	46 dt. 06/05/14	M/s Tirupati Enterprises	Bag kit, RD badge, name plate etc.	Rs.62,010/-	Rule 146
Total				Rs.14,49,298/-	

2. As per instructions issued by Finance Deptt., GNCT Delhi purchase of goods should be made through dealers registered with sales Tax Deptt. or with Excise/Service Tax Department having registration number from respective departments but It has been observed that the office had made the purchases amounting to Rs.4,09,486/- (as mentioned above from Serial No.07 to Serial No.12) from M/s Tirupati Enterprises unregistered dealer. This practice has the potential of procurement of sub-standard goods from independent suppliers.

[Handwritten Signature]

3. Besides above, stock entry of items purchased through aforesaid bills as had not been made in the stock registers.

Therefore, justification/reason needs to be given

- i) For making purchase in contravention to the Rule 146 & 149 of GFR
- ii) From dealers who were not registered with the Sales Tax department.
- iii) For not making the stock entries of the items purchased.

These purchases may be got regularized from the competent authority i.e. Additional Director (General) NCC under intimation to the audit..

PARA NO. 8

Audit Memo. No. 10
Dated: 14/07/2017

Sub: Short deduction of Tax at Source amounting to Rs. 483/- from payments made to M/s Arora Tourist Company under Section 194 C of Income Tax Act, 1961.

As per Section 194 C of Income Tax Act, 1961 any person responsible for paying any sum to any resident for carrying out any work in pursuance of a contract between the contractor and "a specified person" will be liable to deduct tax at source at the prescribed rates.

During scrutiny of records of 2 Delhi Arty Bty NCC, New Delhi, it has been noticed that TDS amounting to Rs.483/- has been short deducted from the payments made to M/s Arora Tourist Company during CATC Camp held at Moti Bagh w.e.f. 09/06/2014 to 18/06/2014 as per details given below:

Period	Amount of Bills (Rs.)	TDS Due @ 2% (Rs.)	TDS Deducted (Rs.)	Short Deduction of TDS (Rs.)
09/06/2014 to 18/06/2014	Rs.49,126/-	983/-	500/-	483/-
TDS Recoverable				483/-

Amount of Rs.483/- (Rs. Four hundred and eighty three only) may be recovered from the agency and deposited in Govt. Account Similar cases may also be reviewed and recovery, if any, may be made under intimation to audit.

PARA NO. 9

Memo No.13
Dated: 17/07/2017

The following records pertaining to the current audit period 04/2010 to 03/2017 were not made available to audit for verification:

1. Purchase files.
2. Children Education Allowance Register.
3. LTC Register
4. Fidelity/Surety Bonds of cashier/ store keeper.
5. Medical Bill Re-imburement register.
6. OTA Register
7. Files related to condemnation.

I.A.O, PARTY NO.XXXI

Part- IICurrent Audit Report

During the course of current audit, 4 audit memo's highlighting various irregularities with recovery of Rs. 652/- were issued. Department has shown compliance 2 (One record memo settled and one memos) with recovery of Rs.112/- has been settled. The remaining 2 audit memos with recovery of Rs.540/- have been incorporated in current audit report.

Details of Current Recovery :-

Memo No's	Total Recoveries (In Rs.)	Amount Recovered/Settled (in Rs.)	Balance (in Rs.)
2	540	0	540
4	112	112	0
Total	652	112	540

The internal audit report has been prepared on the basis of information furnished and made available by Commanding Officer- 2, Delhi Battalion Artillery NCC, Safdarjang Enclave, New Delhi disclaims any responsibility for any misinformation and/ of non-information on the part of auditee.


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PART – II
CURRENT AUDIT REPORT
(2017-2020)

Para No- 1 – Less deduction of License Fee amounting to Rs. 540/-


(Ref. Audit Memo No. 2 dated 30 /03/2021)

As per Order No.F.4(1)/Misc./PWD&H/A-II/2004/Part.file/8494-8588 dated 8/10/2020 Public Works Department & Housing, GNCT of Delhi, the licence fee for the various types of Residential (General Pool) Accommodation of PWD, GNCTD of Delhi have been revised w.e.f. 1/7/2020. But on scrutiny of PBRs it is revealed that the License Fee has been deducted at a lower rate than the revised rates from the salary of under-mentioned employee :-

S. No	Name & Desgn. (Sh/Smt.)	Residential Address	Period	License Fee(Rs.)			No. of month	Amount recoverable (Rs.)
				Due	Deducted	Diff		
1	Shri Jaipal Singh, UDC	Q.No.261-B Delhi Administration Flat, Timar Pur. Type 2	July2020 to March,2021	370	310	60	9	540

Less deduction of the license fee as above may be recovered from the employee after due verification of facts and figures and under intimation to audit.

Other similar cases, if any, may also be taken into account for similar action.


(Rajalakshmi Francis)
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PART III
TEST AUDIT NOTE

TAN 1:- Discrepancies in Pay Bill Register

(Ref. Audit Memo No. 03 dated 30/03/2021)

During test-check of Pay Bill Register for the audit period revealed following irregularities in PBR:

1. **Incomplete personal information** – The mandatory information/details of the officials (which were required to be written on the upper part of each page) were not found filled completely in the PBR. Apart from the name and PF No, the other details like pay-scales, grade pay, designations, address, DOB, DOJ, DOS, details of loan/advances/refunds, details of Govt. accommodation etc. were not written in the PBR.
2. **Non-verifications of totals** – Vertical-totals of the columns were also not recorded in the PBR for the Audit period and Horizontal-totals has not been verified by the DDO.
3. **Overwriting and use of correction fluid to be avoided:-** Wrong entries are corrected by overwriting and using correction fluid. This practice is to be strictly avoided. And cuttings & corrected entries are not attested by the DDO.
4. **Abstract not filled** (GAR-18):- Abstract in the PBR has not been prepared and attested by the DDO.
5. **Nill Bill Entry:-** Nill Bill entry is not made in PBR in respect of any of the employee of the Department
6. **NPS PBR-** No separate PBR for NPS employeeshas been maintained by this office.
7. **DDO Attestation :-** The entries in the PBR have not been attested by the DDO

The above necessary discrepancies may be rectified.




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