

2/11/23

**DIRECTORATE OF AUDIT
GOVERNMENT OF N.C.T OF DELHI
4TH LEVEL, C-WING, DELHI SACHIVALAYA: NEW DELHI**

**Audit report of SUPRINTENDING ENGINEER (SE), I&FC Circle-I, LM Bundh,
Shastri Nagar, Delhi-53 (1418/12) for the period 2019-20 to 2022-2023.**

INTRODUCTION

The Internal Audit Report of SE, I&FC Circle-I, LM Bundh, Shastri Nagar, Delhi-53 (1418/12) on the accounts for the period 2019-2023 was conducted by the field Audit Party No.XXII Comprising of Sh. Shalendra Kumar Heta, IAO/AO and Smt. Raj Rani Bhatnagar, ASO. The conducted during 10 working days between 16.10.2023 to 30.10.2023.

AIMS & OBJECTIVES:-

A circle office is under the charge of Superintending Engineer. It coordinates and supervises the activities of four Divisions and one Mechanical Division engaged in construction and/or maintenance works. It maintains close liaison with of the Chief Engineer in regard to works and all technical matters and with the central office in regard to Administrative matters concerning personnel of various categories. The control of the Division under each circle with Superintending Engineer who in turn, reports to the Chief Engineer concerned.

He has to make liaison with CE (I&FC Zone-I) to keep a strict watch on expenditure to ensure that the system of management prevailing in the units is efficient.

The following officers/officials have been served as HOO/DDO/Cashier during 2019 to 2023 :-

H.O.O. (Smt./Shri/Ms.)				
Sr.No.	Name of the Officer	Designation	Period	
			From	To
1.	Y.K. Sharma	SE	01.08.2017	21.04.2022
2.	Ashok Kumar	SE	22.04.2022	27.09.2022
3.	T.K. Prijith Rekh	SE	28.09.2022	20.08.2023
4.	Y.K. Sharma	SE	21.08.2023	Till date
D.D.O. (Smt./Shri/Ms.)				
1.	B.D. Sharma	SW	30.11.2017	22.04.2018
2.	R.K. Chaturvedi	ASW	23.04.2018	31.01.2019
3.	S.M. Nadeem	ASW	13.02.2019	23.09.2022
4.	B.B. Nagpal	SW	13.10.2022	Till date



20/c

List of Cashier/LDC

Sr.No.	Name of the Officer	Designation	Period	
			From	To
1.	Anuj Choudhary	Jr. Asstt.	08.02.2017	18.10.2018
2.	Sanjay Kumar	Sr. Asstt.	19.10.2018	07.10.2019
3.	Sandeep	Jr. Asstt.	08.10.2019	Till date

Budget & Expenditure of the Department for the period: 2019 to 2023.

Year	Budget	Expenditure	Balance Amt.
2019-20	11120000	9299738	1820262
2020-21	11120000	8485339	2634661
2021-22	10300000	9068382	1231618
2022-23	9056000	8752902	303098

Vacancy Statement: As on 31.03.2023

S. No.	Name of the post	No. of Sanctioned posts	Filled	Vacant
1	Group – 'A'	03	02	01
2	Group – 'B'	14	02	12
3	Group – 'C'	16	05	11
Total :		33	09	24

Statutory Audit:-

The Statutory audit of the SE, I&FC Circle-I, LM Bundh, Shastri Nagar, Delhi-53 (1418/12) has been conducted by AG (Audit) Delhi for the period 2018-23 in the month of August 2023.

Maintenance of Records:-

The maintenance of record of SE, I&FC Circle-I, LM Bundh, Shastri Nagar, Delhi-53 (1418/12) for the period 2019-23 was found satisfactory subject to the observations made in the Current Audit Report.

Old Audit Reports & Recoveries –

There was only 05 audit paras outstanding in the previous Audit Report as per the following details:-

S.No.	Period	Details of outstanding paras			Outstanding Para Numbers
		Opening balance	Paras settled	Para Settled Nos.	
1.	2003-08	01	0	0	3
2.	2008-11	02	0	0	1 & 2
3.	2016-19	02	01	01	2
Total		05	01	-	04

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Details of Old Recoveries

19/c

S. No.	Period	Recovery of Para No.	Details of Recoveries [Amount in rupees]			Remarks
			Raised	Amount Recovered/ Regularized	Balance	
1.	2016-19	01	1680	1680	Nil	-

Current Audit Report :

During the course of current audit, **08** Observation Memos were issued for the period 2019-2023. **02(partially)** Audit Memos have been settled on the spot. Out of **08** remaining observation Audit Memos, **02** Audit Memos have been converted into paras and **06** into TANs.

Details of Current Recovery:-

S.No.	Memo No.	Details of Recoveries [amount in rupees]			Incorporated in Para No.
		Raised	Recovered/regularized on Spot	Balance	
1.	04	5400	3000	2400	Para 01
2.	05	10328	8580	1748	Para 02
Total (in Rs.)		15728	11580	4148	

Internal Audit report for the period **2019-23** has been prepared on the basis of information furnished and made available by **Superintendent Engineer, I&FC Circle-I, LM Bundh, Shastri Nagar, Delhi-53 (1418/12)**. The Directorate of Audit, GNCT of Delhi disclaims any responsibility for any misinformation and non-information on the part of auditee.


(RAJ RANI BHATNAGAR, ASO)


(SHALENDRA KUMAR HETA)
INSPECTING AUDIT OFFICER
AUDIT PARTY NO. XXII

18/c

PART-I

OLD AUDIT REPORT (2003-2019)

17/1

Directorate of Audit
C-Wing, Level-4, Delhi Sachivalaya,
New Delhi - 110 001



Bhagidari

दिल्ली सरकार
Govt. of NCT of DELHI



List of Para (Order by Audited Year & Para)

[View Detailed Audit Re](#)

Department : Irrigation & Flood Control

Sub department: S.E., Flood Control Circle -I, (I & F.C.D.), L.M. Bund Office Complex, Shastri Nagar, Delhi (1418/12)

S No.	Start Year	End Year	Para No.	Sub Para	Subject	Status*	Outstanding Amount (in Rs.)
1	2003	2008	3		Purchase of Stores	O	0
2	2008	2011	1		Income Tax	O	0
3	2008	2011	2		Service Book	O	0
4	2016	2019	1		Short recovery of License Fee	O	1680 <i>Settled</i>
5	2016	2019	2		Non production of Records	O	0

* NOTE:

'O'- Outstanding by the Department/Ur
'R'- Reply submitted by the Department/Ur
'C'- Comment by the Directorate of Audit on reply submitted.

~~PARA No 2~~
Para 01
PARA No-3

(Ref. Memo No. 6 dated 24-12-2008)

Sub: Purchase of Stores.

During the test check of the records for procurement of Stationary Stores following irregularities/shortcomings have been noticed:-

The Circle Office has not complied with the Orders No. 22/10/84-Ac/782-931 dated 27-3-96 issued by the Finance Department in r/o procurement of Stores during the year 2003-04 & 2004-05 and procured the Stationary Stores during the year 2003-04 beyond the power delegated to Head of Office as under:-

- 1(a) The power for procurement of Stationary Stores has been delegated to the HOO up to Rs. 10,000/- per annum, but it had procured to Rs. 23,238/- vide bill No. 96 dated 15-9-2003 against the Office order No. 2032 dated 15-9-2003 by the Head of Office, which is irregular, which may be got regularized from the competent authority/HOD, under intimation to audit.
- b) During the year 2003-04 and 2004-05 Codal formalities i.e. Quotation for the following items have not been invited from the Co-operative Stores/Govt. Institution as per the above orders and Stationary Items had been procured form D. Cons. Co-operative W.S. Store Ltd. Directly, which is violation of the rules nor purchase Committee has been constituted:-

<u>S.No.</u>	<u>Items</u>	<u>Amount</u>	<u>Bill No.</u>	<u>Date</u>
1.	Stationary items	Rs. 23338/-	96	15-9-2003
2.	- do -	Rs. 9675/-	138	10-3-2005

2. During the year 2005-06 to 2007-08 Stationary Items were procured from Delhi Con. Co-operative W.S. Store Moti Nagar New Delhi but certificate under rule 145 of General Financial rule 2005 has neither been recorded nor quotations thereof were invited which is irregular. Some examples are given below:-

<u>S.No.</u>	<u>Items</u>	<u>Amount</u>	<u>Bill No.</u>	<u>Date</u>
1.	Stationary Items	Rs. 9108/-	90	14-12-2005
2.	- do -	Rs. 9124/-	102	05-12-2005
3.	- do -	Rs. 9367/-	43	27-09-2007

Reasons of above irregularities may be elucidated to audit

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22
22

~~Para-02~~

CURRENT REPORT
(2008-09 TO 2010-11)

Para 1

③ **Income Tax**
(Audit Memo No.4 Dated: 28.02.2012)

During test check of records for the period 2008-09 & 2009-10 the following short comings has been noticed:-

(i) ~~Sh. Devender Sharma, JE was allowed a deduction of Rs. 26516/- towards interest~~ payment on borrowed capital for the property No. Block - 3, Pkt-3, 298 Bindas pur. Dwarka, Delhi for the year 2008-09. As per the calculation sheet attached his address has been shown as D-82/Gali No. 2 West Jyoti Nagar

The essential condition for allowing deduction on borrowed capital is the property should be self occupied. So allowing deduction without fulfilling the condition is irregular.

The calculation sheet for the year 2009-10 in respect of Sh. Devender Sharma JE, not produced to audit.

(ii) An HRA rebate of Rs. 46966/- was allowed to Sh. Anil Kumar, JE for the year 2008-09 on the basis of rent receipt produced. A scrutiny of rent receipt revealed that, the address shown in the rent receipt is 33/3 Gali No. 10, Vishwas Nagar. But as per record / calculation sheet his address is shown as A-29, New Modern Shahdra, Delhi.

If an employee is living in a rented accommodation only is quality for HRA exemption from income tax. As per record it is not understood whether the official is living in a rented accommodation or not. The admissibility of HRA deduction in respect of Sh. Anil Kumar JE may be verified and short recovery of income tax if any may be recovered under intimation to audit.

The above shortcomings may be rectified and compliance be intimated to audit.

④ **PARA-2**

~~Para-03~~
Service Book
(Audit Memo No. 2 Dated 28.02.2012)

A Test check of Service books revealed the following discrepancies.

(a) **Increment/Pay**

The annual increment will be 3% of total pay in the running pay band + corresponding Grade Pay rounded off to the next multiple of 10. While rounding off paisa should be ignored but any amount of a rupee or more should be rounded off to next multiple of 10.

The Pay + GP as on 1/7/2010 in respect of Sh. Hari Kishan, LDC (7150 + 1900) is shown as Rs. 9050/- instead of Rs. 9040/- (7140 + 1900). The increment allowed to the official may be reviewed from 1/1/2006 and the pay + increment may be re-fixed after due verification.

(b) Leave record.

The credit of EL for the half year in which a government servant is appointed will be afforded at the rate of 2½ days for each completed calendar month of service which he is likely to render in the calendar half year in which he is appointed.

Excess credit of EL has been given in the following cases.

S.No.	Name	Date of Joining	EL admissible (in days)	Credit given (in days)	Excess credit (in days)
1.	Sh. Ravinder Kumar AE	15/9/2005	8	9	1
2.	Sh. Nagender Pratap Maurya, AE	7/10/2010	5	8	3

The EL record may be re-casted and shown to audit. Similar other cases may also be reviewed.

PARA 3

③ Payment of contingent bills of circle office from division
(Audit Memo No. 8 Dated 07.03.2012)

Test check of the record revealed that the circle office is not making any expenditure on contingent items i.e. stationery, misc. office items, computer consumables, newspaper bills of office/officers etc. at own level. All the bills/requests for the above items are being sent to the division of the circle for payment. This practice is not in order as division make payment of contingent bills of circle office by charging it to works which is irregular.

To avoid audit observations at division level, provisions under O.E. be made in the annual budget of circle office and all the contingent expenditure be met out of the O.E. budget at the level circle office itself. Necessary steps may be taken in this regard to streamline the process.

[Signature]
(RAJAN M.J)
Inspecting Audit Officer
Audit Party No.V

Para settled in view of the replies submitted by the H.O.

27/9
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PART II
CURRENT AUDIT REPORT

B
13/4

Audit Para No.:-1 Short recovery of License fee amounting to Rs.1680-.
(Ref. audit memo no.11 dated 26.09.2019).

The PWD Department of Delhi Government has revised the Licence Fee / Water Charges w.e.f. July 2017 vide Order no. F.4 (1) Misc.PWD & H/A-II/2004/P.F./10039-51 dated 16.07.2018.

During scrutiny of PBRs and other allied records of office of the Superintending Engineer, Irrigation and Flood Control Department, Circle-1, L.M. Bund, Shastri Nagar, Delhi-31, it has been revealed that the department had not deducted the License Fee from the salary of under mentioned employee according to the revised rates as per details given below:-

Sr. No.	Name & Desgn. (Sh/Smt.)	Residential Address	Description	Period		Licence Fee/Water Charges			No. of months	Amount recoverable (Rs.)
				From	To	Due	Deducted	Diff		
1	Yogendra Kumar Sharma, S.E.	B-1/111, Type-IV, Delhi Admin. Staff Qtrs. Shalimar Bagh, Delhi	Licence Fee	July, 17	June, 18	640	500	140	12	1680
Total Amount										1680

The HOO may arrange to recover short recovered amount of Licence Fee from the officer concerned and deposit the same into Govt. A/c after due verification of facts and figures under intimation to audit.

Other similar case may also be verified at your level and action be taken accordingly.

*Reply submitted by the Deptt.
at page -17-18 of 56-58/c
in K.D. File.*

46 →

Para No-04

12/4

Audit Para No.2:- Non production of records.
(Reference audit record memo no.1 (a) to 1(e) dt.18.9.2019.

Taken as fresh from previous audit report (2003-2016):-

1. Govt. A/c Cash book during the period 2013-14.
2. Property register.
3. LTC/TA/Conveyance allowance/CEA Register.
4. Challan for remittance into bank during the period 2013-14.
5. Postage stamps consumption register.
6. Details of Govt. Vehicles alongwith history sheet & Log book.
7. OTA Register.

Further, during the course of audit for the period 2016-19, the following records were not provided to audit as per detailed below:

1. Bio Metric attendance record & attendance register.
2. Property Register.
3. Information related to Govt./hired vehicles
4. Service Postage stamp account
5. Indent Register.
6. T.R.-5 Stock Register

HOO is suggested that the above mentioned record be traced out and the same may be shown to next audit for scrutiny.

(DEWAN CHAND)
I.A.O.Audit Party No.XI

11/2

PART-II

CURRENT AUDIT REPORT
(2019 to 2023)

10/4

DIRECTORATE OF AUDIT
GOVERNMENT OF N.C.T. OF DELHI
4TH LEVEL, C-WING, DELHI SECRETARIAT: NEW DELHI

PARA 01:- Short deduction towards UTEGIS-Recovery of Rs.2,400 /-

Audit Memo. No. 04

Dated: 19.10.2023

During test check of PBR & records for the audit period, it has been noticed that the UTEGIS subscription for Gr-C is Rs. 30/- p.m., Gr-B is Rs. 60/- p.m. & Gr-A is Rs. 120/- p.m. of the Government employees. The subscription is to be required to deduct at the enhanced rate of the given below employees:

S.No	Name, Desig. (Smt/Shri/Ms.) & Pay Level	UTEGIS Contribution (in Rs.)		DIF F.	Period/ Month	Amt. to be recovered (in Rs.)	Remarks
		DEDUCTED	TO BE DEDUCTED				
1.	Sh. Jitendra Kumar, SW (Level-11)	60	120	60	01/2019 to 04/2022 = 40 months @ Rs. 60 (Tfd. w.e.f. 21.04.2022 onwards to SE (FC-IV), I&FC Deptt.)	2400	As per available records, it is not ensured that the date of entry in level-10, the subscription deducted according to LPC
Total (in Rs.)						2400	

The rate of UTEGIS subscription may be revised from the salary of Oct. 2023 onwards for above officers/officials.

The facts and figures mentioned above may be confirmed and the recoveries of Rs. 2,400/- may be made from the concerned officers/officials and deposited into govt. concerned account under intimation to the audit.

Other similar cases may also be reviewed if any, and the recoveries be made accordingly.



PARA 02:- Short deduction of Water Charges to Rs.1748/- Recovery.**Audit Memo. No. 05****Dated: 23.10.2023**

The rates of license fee and water charges for the various types of the Govt. of NCT of Delhi Residential (General Pool) Accommodation have been revised w.e.f 01-07-2017 vide Order No. F.4 (1)/Misc/PWD&H/A-II/2004/2749-65 dated 10.03.2014 and further revised w.e.f. 01.07.2020 vide Order No. F.4(1)/Misc./PWD&H/A-II-2004/Pt. File/8494-8588 dated 08.10.2020 issued by AHC (PWD), Deptt. of PWD & Housing, GNCT of Delhi. The rate of L/Fee of the govt. accommodation of Directorate of Estate, GOI, were also revised wef 01.07.2020 vide Order No. 18011/2/2015-Pol.III dated 29.06.2020. The revised rate of monthly subscription is as under:

S.No.	Type accommodation	Level in the pay matrix in 7 th CPC	Existing rates as per 2017 revision (in Rs.)	Revised rates of Lic. Fees w.e.f. 01.07.2020 (in Rs.)	Water charges (in Rs.)
1	I	1	150	180	157
2	II	2,3,4,5	310	370	196
3	III	6,7,8	470	560	236
4	IV	9,10,11	630	750	315
5.	IV (special)	11	670	790	315
6.	VA	12	1180	1400, 1490, 1840 (as applicable)	472

As per information provided to Audit, it has been observed that the office has not revised the License Fees/water charges in respect of government accommodation allotted to the staff. Hence there is a short deduction of License Fees/water charges.

The detail of recovery to be made as per available records/PBR/LPC from the officer/official given as under:-

S. No.	Name of Officer/Designation, Pay level & Type of govt. accommodation	Period	L.Fee+water charges deducted as per records		Amount of license fee and water charges to be deducted w.e.f 01.07.2020		Difference		Total amount to be recovered/excess	
			L. fee	Water charges	L. fee	Water charges	L. fee	Water charges	L. fee	Water charges
1.	Sh. T.K. Prijith Rekh, SE(Level-12), Type-V, Probyn Road, Delhi	03/2022 to 9/2023 (19 months)	1530	340	1490	472	-40	132	-760	2508
Total (in Rs.)									-760	2508
									Rs.1748/-	

8/c

The facts and figures mentioned above may please be confirmed and the recoveries of Rs. **1748/- (Water charges)** may be made and amount may be deposited in govt. account under intimation to Audit.

The rate of Water charges may be revised from the salary of Oct. 2023 onwards for above officers/officials.

Other similar cases, if any, may also be reviewed and recoveries, if any, may be affected under intimation to the audit.



Shalendra Kumar Heta, IAO
Party No. XXII

7/c

DIRECTORATE OF AUDIT
GOVERNMENT OF N.C.T. OF DELHI
4TH LEVEL, C-WING, DELHI SECRETARIAT: NEW DELHI

TAN 01: Shortcomings in Pay Bill Register.

Audit Memo No. 01
Dated: 17/10/2023

During test-check of PBR, following shortcomings have been noticed:

1. **Incomplete personal information** – The mandatory information/details (pay level, Govt. accommodation etc.) of the officials (which was required to be written on the upper part of each page) were not found filled completely in the PBRs for the period 2019-23.
2. Paging certificate has been mentioned at the First Page of PBR but It should not be signed by DDO.
3. **Cutting & Overwriting** – Numerous cutting and overwriting were noticed in the PBRs and also not attested by the HOO/DDO and white fluid has been used in the P.B.R which should be avoided.
4. At the close of every financial year horizontal and vertical totals should be squared up. But on scrutiny of PBR it was noticed that the vertical totals should be worked out due to Income tax calculations and shown to audit.
5. GAR 18/Abstracts of pay bills have not been signed by the DDO.

The above shortcomings may be rectified at the earliest.

TAN 02: Shortcomings in Income Tax Deduction.**Audit Memo. No. 02****Dated: 17.10.2023**

As per Income Tax Rules, DDO is required to deduct Income Tax on monthly basis from employee's salary after computing average monthly income of the employees considering the details of proposed savings given by them. During the course of Test check of the records made available to Audit, it has been noticed that a nominal amount has been deducted from monthly salary of employees without computing their estimated annual income. Further, in last two or three months of the Financial Year, major portion of Income Tax has been deducted. It is the violation of the instructions of the Income Tax Rules. Some of the cases of Income Tax deductions for the F.Y. 2022-23 as per records are given below:-

F.Y. 2022-23					
S. No.	Name & Designation	Income Tax deducted from 3/2022 to 11/2022	Income Tax deducted in 12/2022	Income Tax deducted in 01/2023	Income Tax deducted in 02/2023
1.	Sh. Bharat Bhushan Nagpal, SW	49500	57000	61000	59780
2.	Ms. Poonam Kohli, S.O.	24000	35000	35000	34094
3.	Ms. Jyoti, Steno-II	Nil	19000	4700	4742
4.	Ms. Poonam Singh, Jr. Asstt.	18000	7000	7000	2538

HOO/DDO should assess the amount of Income Tax in advance and deduct in monthly installment and final adjustment may be made in the last salary of the Financial Year.

TAN 03: Shortcomings in Bill Register.

Audit Memo. No. 03

Dated: 18.10.2023

On scrutiny of Bill Register for the financial year 2019 to 2023, the following shortcomings have been observed:

1. Particulars of every bill presented to PAO need to be entered at Col. 2 of the bill register and its net amount in Col. No.3. Further, these entries must be attested by the DDO at Col.4 at the time of signing the bill and before presentation to PAO. But, it is noticed most of the entries were found unsigned by the DDO, which is irregular. Entries in the bill register without attestation by the DDO have no authenticity and in absence of proper attestation figures of the bill presented in PAO can be changed at any stage and possibility of error cannot be ruled out.
2. Col. 8 and onwards not filled : Col 5,6,7,8 and 9 should be completed under the signature of DDO so as to check the actual amount admitted/passed by the PAO office and timely receipt of cheque/ECS But the same has never been completed/signed by the DDO in respect of any of the financial year under audit period, which is irregular.
3. Col 10,11 and 12 of the bill register indicate the cheque no./date received against the bill present to the PAO and which must be attested by the DDO in Col. 12 at the time of making necessary entry into the Cash Book. But, these columns were found blank, which is irregular. Col No.13,14 and 15 meant to keep a check and to avoid the possibilities of retention of undisbursed money beyond the prescribed period not filled, which is irregular.
4. Cutting and blank numbers:- There are number of cutting and overwriting in the bill register, But these cuttings and over-writings have not been attested by the DDO, certain numbers have also been left blank without proper attestation of DDO which is irregular.

Reasons for aforesaid shortcomings may be elucidated to audit.



TAN 04: 18 Years' Service Verification.**Audit Memo. No. 06****Dated: 25.10.2023**

As per rule 32(1) of CCS Pension Rules, the office is required to get the service verified from P.A.O. in respect of the officers/officials who have rendered 18 Years of Service or are to be retired with in the 5 years. The qualifying service verified from P.A.O. shall be communicated to the employees concerned in the prescribed proforma. On review of the records in this regard, it was noticed that the following employees who have attained 18 years qualifying services has not been verified from PAO concerned.

S. No	Name & Designation	Date of Birth	Date of Appointment	Date of Retirement on superannuation
1.	Sh. Yogendra Kumar Sharma, S.E.	25.12.1966	13.04.1991	31.12.2026
2.	Smt. Poonam Kohli, S.O.	10.09.1967	11.03.1993	30.09.2027

The verification of qualifying services may be got done from P.A.O. and compliance be shown to the Audit. Other similar cases, if any, may also be taken into account for similar action.



TAN 05: Shortcomings in maintaining of Service Books.**Audit Memo. No. 07****Dated: 26.10.2023**

During the test check of service books of the officers/officials during the audit period, the following shortcomings have been noticed:

Sl. No.	Name of the Officer/official/Designation	Reasons
1.	Sh. Bharat Bhushan Nagpal, AE	Photo not attested.
2.	Smt. Poonam Kohli, Section Officer (SO)	Photo not attested.
3.	Sh. Sandeep, Jr. Assistant	Photo not attested.

The cutting/overwriting and fluid should be avoided in the service book and attested by the competent authority.

Reasons for above shortcomings may be elucidated to Audit and may be rectified under intimation to audit.

TAN 06: Shortage of manpower against the sanctioned posts in Circle-I office.

Audit Memo. No. 08

Dated: 30.10.2023

During the test check during the audit period on office of the SE, Flood Control, Circle-I (I&FC Deptt.), LM Bundh, Shastri Nagar, Delhi, it has been observed that the efficient manpower management and its proper deployment is necessary for effective functioning of office of the Superintending Engineer, Circle-I. This office required efficient strategy for ensuring timely recruitment to minimize deficiencies and adoption of judicious approach deployment of manpower for various rolls and functions so that the adequate coverage is provided to all areas.

The O/o Superintending Engineer, Flood Control, Circle-I (I&FC Deptt.), Govt. of NCT of Delhi, LM Bundh, Shastri Nagar, Delhi-110031 is vested with the responsibility of management of administration and establishment of its own entity. As per the information provided by the SE, Flood Control, Circle-I (I&FC Deptt.), LM Bundh, Shastri Nagar, Delhi, the staff strength and men in position as on date 31.03.2023 revealed the the following posts were laying vacant as detailed below:

Sl. No.	Designation	Sanction posts	Filled posts	Vacant posts
1.	Superintending Engineer (Civil), Gr-A	01	01	00
2.	Executive Engineer (Civil/SW), Gr-A	02	01	01
3.	Office Supdt./Section Officer, Gr-B	02	01	01
4.	Asstt. Engg.(Civil/ASW), Gr-B	02	00	02
5.	Jr. Engg.(Civil), Gr-B (non-gazetted)	07	00	07
6.	Draughtsman, Gr-I, Gr-B (non-gazetted)	01	00	01
7.	Draughtsman, Gr-II, Gr-B (non-gazetted)	01	00	01
8.	Steno (Gr-II), Gr-B	01	01*	00
9.	Draughtsman, Gr-III, Gr-C	01	00	01
10.	Steno, Gr-III, Gr-C	01	00	01
11.	Gr-III (DASS)/Sr. Asstt.	05	01+02*	02
12.	Gr-IV (DASS)/Jr. Asstt.	09	01+01*	07
*	<i>working on diverted capacity</i>	33	09	24
	Total			

In order to facilitate execution of the activities of the office of Superintending Engineer, Circle-I, 33 posts have been sanctioned under various cadre. It was, however, observed that as on 31.03.2023, about 72.72 % posts (24) under various cadres were laying vacant. It is evident from the above table that as on 31.03.2023 the actual strength was 27.27% (09) posts.

Nothing on record furnished for audit scrutiny was available to suggest that any initiative had been taken to fill up that the vacant posts to facilitate smooth functioning of the office to ensure fulfillment of the assigned mandate. The shortage of sanctioned staff adversely affects the function of the office.

Reasons for shortage manpower against the sanctioned posts and necessary steps should be taken to do the needful and compliance may be shown to audit.


Shalendra Kumar Heta, IAO
Party No. XXII